


 Listening CLB 11	 Speaking CLB 11	 Reading CLB 11	 Writing CLB 11
<p><b>I can...</b></p> <ul style="list-style-type: none"> <li>• Understand negotiations and arbitration to settle workplace conflicts</li> <li>• Follow complex multi-step instructions for urgent tasks</li> <li>• Understand political candidates debating issues on the radio</li> <li>• Understand an academic panel discussion at a conference or seminar</li> </ul> <p><b>I understand communication on an expanded range of complex topics and specialized topics in my own field. But I have occasional difficulty interpreting humour, irony, sarcasm and cultural references.</b></p>	<p><b>I can...</b></p> <ul style="list-style-type: none"> <li>• Respond appropriately to negative feedback from a supervisor</li> <li>• Give complex instructions on a procedure to a workplace team</li> <li>• Negotiate a business contract with a supplier</li> <li>• Give a presentation at a symposium or conference</li> </ul> <p><b>I communicate with confidence in non-routine situations, and I have very good control of a variety of complex grammar. My mistakes in grammar and pronunciation do not make it hard for people to understand my meaning.</b></p>	<p><b>I can...</b></p> <ul style="list-style-type: none"> <li>• Read a formal evaluation on the effectiveness of a workplace project</li> <li>• Follow software instructions for an unfamiliar spreadsheet application</li> <li>• Interpret information from an insurance contract or a lease agreement</li> <li>• Read reports of various parliamentary debates to learn about motives, values and intentions</li> </ul> <p><b>I understand most complex reading materials, even when the topics are unfamiliar. I have occasional difficulty when the vocabulary and structures are very complex.</b></p>	<p><b>I can...</b></p> <ul style="list-style-type: none"> <li>• Write a formal letter to recommend a person for an apprenticeship</li> <li>• Write a literature review to synthesize complex information from multiple sources</li> <li>• Write a report to my client base on current industry trends, including facts and predictions</li> <li>• Write a report on findings from a pilot project, including charts and graphs to present the data</li> </ul> <p><b>I am confident with a wide range of complex tasks, including writing about specialized topics that may require research. I have flexibility of tone and style, although I still make a few minor errors.</b></p>